

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman William H. King, Commissioner Daniels, Commissioner Symes, and Sherrie L. Riebel, Allen County Clerk.

Nick Reynolds, Humboldt Union, Tim Stauffer, Iola Register, Bryan J. Murphy, Allen County Sheriff, Robert Johnson II, Allen County Counselor, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Jonathan Goering, Thrive Allen County, Chelsie Angleton, Interim 911 Director, Jason Trego, Emergency Manager, Michael Burnett, EMS Director, David Lee, Commission District #2 elect, Paul Zirjacks, citizen, was present to observe the meeting.

Chairman King led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on November 3, 2020.

Debbie Bearden, Allen County's Farmers Market with Health Forward Foundation, and Robin Shallie, Market Director, requested Allen County be the fiduciary for the Allen County Farmers Market for 2021. Commissioner Daniels moved to approve Allen County as fiduciary. Commissioner Symes seconded; motion passed 3-0-0.

Mitchell Garner, Allen County Public Works Director, presented the 2020 Annual Update for Allen County Kansas Solid Waste Management Plan to submit to the State of Kansas. Commissioners reviewed. Commissioner Daniels moved to approve the management plan. Commissioner Symes seconded; motion passed 3-0-0.

Mitch reported the crew had been called out during the night due to a tree down across Rhode Island Road between 4400 Street and 4600 Street. The crew cut it up and moved it out.

Commissioner Daniels asked about a railroad crossing on Hawaii Rd. Mitch is having someone check it out.

Lisse Regehr, Thrive Allen County Executive Director, discussed SPARKS funding; where funds are left and about relocating. She reported on a request from Tri Valley and another request. PPE largest funding; there has been quite a lot purchased, around \$145,000 left. All the PPE is already taken care of. Multiple projects requested; jail project is one - \$68,890 for this project. Sheriff Murphy reported it is an integrate system into camera system, contact tracing, a heat registered thing. It is just software by Kenton Brothers. Lisse reported the 2<sup>nd</sup> project is a request from the fire department for 3 CPR machines as well as a battery system to support them. The third is Tri-Valley for telehealth stations. This still leaves more than \$20,000 left. She discussed the county's touchless technology. Community College used their \$15,000 really quick so might want to request more allocation. Lisse requested the commission to approve the relocations funds to the other projects. David Lee discussed purchases. Discussion followed on future upgrades. Commissioner Symes is ok with the projects suggested. Commissioner Daniels suggested to do one or two of the barriers within the 5 offices. Commissioner Symes moved to add projects; Tri Valley for \$54,000, \$16,000 for Jail, \$13,000 for EMS, and continue on barriers. Commissioner Daniels seconded; motion passed 3-0-0. Lisse will report the funding left.

Lisse presented 5311 for transportation grants for review and signatures. She asked about if 1.) a portion of Jill's wages would be included and 2.) if there will be fees charged or donations, and 3.) Prefer demand response or deviated fixed route. Discussion followed on fees vs donations. Commissioners approved for a portion of Jill's wages be submitted, to try the first year with just donations and to have the service be a demand response. Discussion followed. Sherrie explained the donations concerning Meals on Wheels. They will include this into the grant request.

Commissioners reviewed and approved the 5310-transportation grant. Chairman King signed.

Becky Voorhies, reported she has received 3 more requests for CDBG grants for small businesses. Commissioner Symes moved to approve the additional funds for them. Commissioner Daniels seconded; motion passed 3-0-0. Still will have \$23,000 left until June of 2021. CEDBG does not do nonprofit, would have qualified though of Sparks funding.

Jason Trego, Emergency Manager, discussed being prepared for any disaster and current. Chelsie has been keeping up on the EM part of the job; attending meetings and conference calls along with Jason. Discussion followed. Commissioner Symes discussed the grant approved and vouchers submitted for a project updating an area for meetings at the 911 Communication Center. Jason stated the work has started. He explained the process and what is being done. Commissioner Daniels asked about the deadline of grant and Jason stated the majority of it is done. Jason stated they did get bids for the project.

Jason updated the commission on PPE and what they are waiting on. Discussion followed.

Commissioner Symes moved to go into executive session for 3 minutes to discuss Land Acquisition. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor, Carla Nemecek, Southwind Extension District and David Lee, Candidate for Commission District #2. The time is now 8:57 a.m. Commissioners reconvened at 9:00 a.m. No action was taken.

Clerk Riebel reported on provisional ballots to the commissioners. She explained reasons for the provisional status of each ballot. She stated she contacted the Secretary of State about possible partial counts. They advised her there would not be partial counts where voters were registered in other counties. There are 139 provisional ballots total. Reasons: 2<sup>nd</sup> ballot, but 1<sup>st</sup> ballot never received, no photo id, voter not registered due to incomplete voter application, name changes, address changes within 30 days, (37) address changes more than 30 days, clerical errors. The board workers were to call the office for each provisional. Commissioners opened the "yes" envelopes so that Clerk Riebel's office can run them through the counter. 11 ballots that were mailed on October 14, (the first day of advance voting) were never received by the voter, therefore they voted the 2<sup>nd</sup> ballot that was sent to them. These will count, as the first ballot sent had never been received. Spencer Ambler and Chairman King picked up the ballots from the Humboldt and lola drop boxes each day for Clerk Riebel's office. Shannon Patterson, Clerk's Office, ran the ballots through the counter and gave totals to Clerk Riebel. Chairman King read the totals aloud for each candidate and Clerk Riebel put these in the official red election book. There will be a coin flip for lola Township trustee between Rodney Edson (heads) and Lonnie Larson (tails). Heads; so Rodney Edson wins lola Township Trustee. Commissioners declared the canvass officially complete.

Terry Call, Zoning Administrator, reported LaHarpe Communications requested a conditional use permit to install a tower at West 12 acres of the North half of the North half of the Northwest quarter, township 23, range 20, section 25 and the South half of the Northwest Quarter, township 24, range 18, Section 25 which is around the unincorporated city of Mildred. No public showed up to the hearing. Terry stated the Zoning Board recommended unanimously to approve the conditional use permit for the purpose of installation or construction of a communications tower. Commissioner Daniels moved to approve recommendation of the Zoning Board. Commissioner Symes seconded; motion passed 3-0-0.

Terry reported Monarch Cement Company has several zonings scheduled for the next few months but cancelled the November 19 hearing. They have requested to hold off until January or February due to COVID. Terry will notify the public and Monarch will notify him when they are ready to start the zoning hearings.

Lisse shared Peerless has moved up their time for production. They are looking for IT, sales and workers.

Sherrie requested on behalf of Scott Laird, KS Farm Management to use the Assembly Room on December 1, 2020. Discussion to move commissioner meetings downstairs. Commissioners will be using the room every Tuesday for their meetings for a while.

Sherrie requested on behalf of Dathan McMurtrey to use the Assembly Room on November 30, 2020. Commissioner's requested Sherrie to visit Kevin McGuffin on the use they will have in that room.

Commissioners discussed the camera system to be installed for the meetings. Discussion followed.

Bob explained the Commissioners have discussed land acquisition with ties into SPARKS funding, so relocating Southwind Extension to a different building so that probation has space to meet with clients. They are opening an Allen County Annex which will house Southwind Extension District. Bob explained in 2009 commissioners signed a Resolution to allow Allen County to have an extension office in the courthouse. He went on to say the old Marvin Boyer building at 1004/1006 N. State Street, Iola, KS was available for \$140,000. It is a 7000 square-foot building. Memorandum of understanding between Allen County and Southwind Extension; Extension will pay \$100,000 of the cost over the next five years. Bob explained other uses for the building besides just for the Extension office. Commissioner Daniels moved to approve the contract, 1004 & 1006 N. State St. KMB Inc. for \$140,000. Commissioner Symes seconded; motion passed 3-0-0.

Commissioner Symes asked about progress of cameras and microphones for the Assembly Room. Terry stated it should be soon.

Scott and Amy Welch, Our Market owners, were present for discussion on their request. Chairman King read a letter from Monarch Cement Company. Several others had submitted support letters and calls in support from the Humboldt area. Discussion followed. Commissioner Symes feedback was positive. Use of public monies for economic development or private. Food desert is a real impact on Allen County, when one area in the county suffers then the entire county suffers, there will be sales tax investments. Good investment of Allen County monies and hard materials purchased with Allen County investments. 1. Not around the table right now, tough decision, what is Humboldt putting into the pot. Cole city is expanding utilities, \$20,000 towards things needed the store. 2. Is this a loan or grant? Commissioner Daniels support letter from Terry and David Boyles. Economic Development investment, sales tax \$20,000 just on the grocery side. Monarch, B&W, City of Humboldt and not just a business but infrastructure. Restricted business. Bruce received a call from Debbie Bearden called in support. Discussion followed by different issues. Commissioner Symes stated he knows they could put the monies towards racks, so tie this to something physical. A grant but tied to something physical, so the county could get some monies back if the store failed.

Commissioner Symes moved to go into executive session for 10 minutes to discuss attorney client privileges for economic development. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, David Lee and Robert Johnson, II, Allen County Counselor. The time is now 10:00 a.m. Commissioners reconvened at 10:10 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss attorney client privileges for economic development. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, David Lee and Robert Johnson, II, Allen County Counselor. The time is now 10:11 a.m. Commissioners reconvened at 10:21 a.m. No action was taken.

Commissioner Symes moved to go into executive session for 10 minutes for trade secrets. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, Cole Herder, David Lee and Robert Johnson, II, Allen County Counselor. The time is now 10:22 a.m. Commissioners reconvened at 10:32 a.m. No action was taken.

Commissioner Symes moved to loan Our Market \$80,000 for the purchase of rack equipment i.e. freezer and cooler equipment with loan forgiveness provision based on sales tax that over four years if we receive the estimated \$22,000 per year, the corresponding amount of the loan will be forgiven; for the purpose of economic development and pending legal agreement; economic incentive agreement. Commissioner Daniels seconded; motion passed 2-1-0. Chairman King voted no.

David stated things will be planted first thing in the morning for Veteran's Day and picked back up in the evening. Commissioner Daniels thanked all the Veteran's for their service.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$148,784.12
- b) Journal Vouchers - #52 & #53
- c) Payroll – Mileage reimbursement for Shannon Patterson, Jill Allen, Sherrie L. Riebel, Bill King & Terry Call, Treasurer's annual Motor Vehicle
- d) Payroll – Election pay for Bill King
- e) Payroll – Compensation for Darolyn "Crickett" Maley
- f) Documents Reviewed – Composition of Cash Balances & Investments, Darolyn "Crickett" Maley, Allen County Solid Waste Financial Assurance Agency dtd, SEK Regional Planning minutes

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Symes seconded, and motion passed 3-0-0. Meeting was adjourned at 10:30 a.m. until Tuesday, November 17, 2020 at 8:30 a.m. in the Assembly's Room of the courthouse.

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William H. King, Chairperson

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Commissioner Symes

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Sherrie L. Riebel, Allen County Clerk

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Commissioner Daniels